

Job Title: Field Operations Manager
Department: Operations
Reports to: VP of Road Operations

FLSA status: Exempt
Classification: Full Time
Supervises: Road Crew

Position Summary: Ragnar exists to make life more awesome. We are a group of active people who seek to work with individuals who work hard and play hard and have a deep desire to be successful. The Ragnar Relay Series is the largest relay series in the country. As a Field Operations Manager you will work directly with our Race Directors and Operations teams to ensure a logistically sound event and great runner experience. This position also manages and grows our road crew team. In addition, this position is responsible for finding the most efficient practices and also develops and implements standard operating procedures (SOP's).

Qualifications:

- Bachelor's degree
- Minimum 3-5 years relevant experience.
- Leadership
- Have run and worked a Ragnar.

Essential functions and responsibilities:

- Management of the Road Crew team.
- Manage a budget.
- Work directly with Safety Director to ensure work environment and processes are safe.
- Analyze, document and implement best practices for processes associated with race day responsibilities as well as pre and post race.
- Collaboration with the Race Director team to ensure proper onsite delivery.
- Manage and maintain working equipment.
- Oversee inventory levels and inventory tracking.
- Analyze, develop and maintain most effective operating system with each trailer.
- Oversee transportation of all trailers.
- Tracking of race day metrics and make improvements.
- Race day - ownership of pre determined venues, inventory and packing.
- Race day - volunteer management.
- Supply ordering / purchasing.
- Customer service focused.

Travel: First year of employment, anticipate up to 60% travel. As systems are learned, anticipate up to 30% travel.

Physical demands and work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physical demands: While performing duties of job, incumbent is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk and hear. Employee must lift and/or move up to 75 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Work Environment: The noise level in the work environment is usually moderate.



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